

NOTICE TO ALL PROSPECTIVE BIDDERS

**Re: Addendum 1
2018 General Insurance Program - RFP #2017-CSF-60**

This Addendum is being issued to change and/or provide clarification and additional requirements for the specifications of the unit to be bid. The changes are summarized below.

The changes pertain to Page 5 of 34 (Table of Contents – PART G – APPENDICES) of the Request for Proposal for the 2018 General Insurance Program

DELETE THE FOLLOWING:

PART G - APPENDICES

1. Claims Experience
2. Building and Structures Values
3. Contents and Equipment Values
4. Automobile Fleet Schedule

AND REPLACE WITH THE FOLLOWING:

PART G: APPENDICES

1. Claims Experience
 - a. 2006-2013
 - b. 2013-2017
2. Property Schedule
3. Unlicensed Equipment Schedule
4. Vehicle Schedule
5. Environmental (Schedules A, B and C)
6. Special Events Listing
7. Municipal Survey

Please confirm receipt of the addendum by filling in the information below and faxing back immediately to 613.476.7622.

Received by (Company Name)

Date, Time