



**THE CORPORATION OF THE COUNTY OF PRINCE EDWARD
STUDENT JOB OPPORTUNITY
ENGINEERING, DEVELOPMENT & WORKS
PARKING/BY-LAW REPRESENTATIVE (2)**

The County of Prince Edward is an island community on the shores of Lake Ontario with a proud United Empire Loyalist heritage. Boasting beautiful beaches and a unique rural landscape, the County offers serene country living. Our strong agricultural roots, thriving tourism attractions, renowned regional cuisine, and growing wine industry combine to offer a unique and unmatched quality of life.

Our Human Resources Department is currently accepting applications for the summer student position of **Parking/By-Law Representative**. To be considered for a student position, you must be a minimum age of 16 and registered as a full-time student during the previous academic year and intend to return to school on a full-time basis during the next academic year.

The ideal candidate will be enrolled in a post-secondary program in Police Foundations, Law & Security, Law Enforcement or related field and will perform data collection & entry support related to building permits and will assist in the administration and enforcement of municipal by-laws such as parking by-laws and canine control activities. This position will also respond to customer inquiries and complaints as necessary.

General Qualifications include:

- Safety conscious and provides own certified safety footwear
- Able to work as part of a team and independently as required
- Customer service focused
- Proof of a valid Class "G" driver's licence

The hourly rate ranges from \$14.00 - \$14.63. If you are interested in the above opportunity, please forward your cover letter and resume, or complete our student application form (available online) by **4:00 pm on March 16th, 2018** to careers@pecounty.on.ca.

We thank all candidates for their interest, however, only those selected for an interview will be contacted. We are an equal opportunity employer and support applicants with disabilities. Accommodations are available upon request throughout the recruitment process. Please email your request or call (613) 476-2148 ext. 1042.

The personal information being collected will be used in accordance with *The Municipal Act* and *The Municipal Freedom of Information and Protection of Privacy Act* and shall only be used in the selection of a suitable candidate.