

**THE CORPORATION OF THE COUNTY OF PRINCE EDWARD**

**By-law No. 3903-2016**

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**FEES AND CHARGES BY-LAW**

**A BY-LAW TO ESTABLISH FEES AND CHARGES FOR SERVICES OR ACTIVITIES PROVIDED OR COMPLETED ON BEHALF OF THE CORPORATION OF THE COUNTY OF PRINCE EDWARD, AND TO RESCIND BY-LAWS 3701-2015 AND 3738-2016**

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**WHEREAS** Section 391 of The Municipal Act, 2001, S.O. 2001, c.25 permits a municipality to pass by-laws imposing fees and charges for services and activities provided or done by, or on behalf of, it and for the use of its property;

**AND WHEREAS** Section 69(1) of the Planning Act R.S.O. 1990, Chapter P.13 permits a municipality to pass a by-law to establish a tariff of fees for the processing of applications in respect of planning matters;

**AND WHEREAS** The Council of the Corporation of the County of Prince Edward desires to impose some fees and charges for services and activities provided by the County, its officers or employees, or for the use of some or all of the County's properties;

**NOW THEREFORE**, the Council of the Corporation of the County of Prince Edward enacts as follows:

1. **THAT** the fees and charges set out in Schedules "A" through "Y" attached to this By-law shall apply to every request made to the Corporation of the County of Prince Edward, and County Department or any officer or employee of the County, including but not limited to fees or charges for requests for documents, reports, letters and other information whether written, printed or electronically produced or stored or produced or stored in any other manner, searches, inspections, applications, permits, programs and the use of its facilities or properties, or for any other service or activity provided by the County to any person or any other authorized costs payable by the County.
2. **THAT** Schedules "A" through "Y" shall be deemed to form a part of this By-law.
3. **THAT** Council or its delegated authority may, in its discretion upon application to it, waive or reduce the fees set out in Schedules "A" through "Y" for any person or group, on a one time or on a continuing basis.
4. **THAT** all fees listed in the attached Schedules, where applicable, will be subject to the Harmonized Sales Tax (HST).
5. **THAT** fees and charges which are unpaid may be added to the tax roll of property owned by the persons responsible for paying the fees and charges and collected in the same manner as municipal taxes.

Consolidated Version of By-law 3903-016

Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'

Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

6. **THAT** fees and charges that have been imposed in accordance with this By-law that remain unpaid after the date on which they are due shall be subject to interest at a rate of 15% per annum (1.25% per month).
7. **THAT** should any provision of this By-law including any provision contained in one or more of the attached Schedules be determined by a court of competent jurisdiction to be invalid or void and of no force and effect, it is the stated intention of Council that such invalid provision shall be severable and the remainder of this By-law including any applicable Schedule shall continue in full force and effective;
8. **THAT** this By-law shall be deemed to constitute a part of the municipality's list for public inspection setting out which services and activities and which uses of its properties that are or will be subject to fees and charges, in accordance with section 392 of the Municipal Act, 2001, S.O. 2001, c.25.
9. **THAT** By-law 3701-2015 and 3738-2016, being by-laws to provide for fees and charges and to consolidate certain by-laws related to fees and charges under the Municipal Act, be and are hereby repealed as of January 1, 2017.
10. **THAT** this By-law shall be known as the "Fees and Charges By-law".

Read a first, second and third time and finally passed this 20<sup>th</sup> day of December, 2016.

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**Kim White, CLERK**

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**Robert L. Quaiff, MAYOR**

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Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

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 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

Schedule "A"  
**FINANCE, CLERK'S AND GIS SERVICES**

Item/Services	Jan 1, 2017	HST
<b>FINANCE DEPARTMENT</b>		
Account History Requests	\$25.00	N
Charges added to tax roll for collection purposes (External Agencies (WSIB, MOE, etc.))	5% of cost as regulated by legislation	N
Charges added to tax roll for collection purposes (Property Standards, water/wastewater etc.)	5% of Cost to max of \$200	N
Photocopies of documents	\$0.30/copy	Y
Reprint Tax Bill or Utility Bill	\$10.00	N
Returned or Dishonoured Payment Service Charge	\$40.00	N
Tax Certificate	\$50.00	N
Tax Registration Administration Fee	\$300.00	N
Tax Sale Extension Agreement Fee	\$300.00	N
<b>CLERK'S OFFICE</b>		
Administering Oaths or Declarations	\$15.00	Y
Burial Permit	\$15.00	N
Civil Marriage Ceremony during regular business hours	\$250.00	Y
Flags – County Flags	\$75.00	Y
Liquor License - Letter of No Objection	\$15.00	N
Liquor License Application (Fire and Building inspection fees are additional and will be collected at the time of application)	\$15.00	N
Lottery License <b>(based on prize value)</b>	3%	N
Marriage License	\$125.00	N
Photocopies of documents, including By-laws	\$0.30/copy	Y
Special Council or Standing Committee meetings that are scheduled and held at the request for the sole purpose of ratepayer or ratepayer group or corporation.	\$500.00	N
<b>Request made under the Municipal Freedom of Information and Privacy Protection Act</b>		
Any other costs incurred in responding to a request for access to a record	At Cost	N
Courier Charge	At Cost	Y
Developing a computer program or other method of producing a record from machine readable record	\$60.00/hr	N
Digital Records to be provided on DVD	\$10.00	N
Freedom of Information Request	\$5.00	N
Manually searching a record and/or Preparing a record for disclosure, including severing a part of the record	\$30.00/hr	N
Photocopies or computer printouts	\$0.20/copy	Y
<b>GIS SERVICES</b>		
<b>Map Printing*</b>		
Paper Size: 8.5" x 11" or 11" x 17"	\$10.00	N
Paper Size: 24" x 36"	\$20.00	N
Paper Size: 36" x 60"	\$30.00	N
Zoning Schedule (each Schedule)	\$20.00	N
Official Plan Schedule (each Schedule)	\$20.00	N
Secondary Plan – Picton-Hallowell	\$10.00 each OR \$35.00 package	N
Secondary Plan – Wellington	\$10.00 each OR \$25.00 package	N
Secondary Plan – Rossmore	\$10.00 each OR \$30.00 package	N
<b>Custom Mapping and GIS Professional Services**</b>		
GIS staff hourly rate	\$60.00	N

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Custom map size per sq. ft.	\$4.00	N
Digital Map File (.pdf, .jpg, etc.) - provided on CD/DVD	\$15.00	N

\*No hourly rate charged for pre-made/stock maps

\*\*GIS Professional services include consultation, technical support, analysis, map document conversion, etc.

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**Schedule "B"**  
**FIRE DEPARTMENT**

<b>Item/Services</b>	<b>Jan 1, 2017</b>	<b>HST</b>
Inspection Reports to Solicitors and Insurance Companies	\$75.00	N
Special Inspection Requests i.e. property resale or mortgage renewals (inclusive of inspection time and report preparation)	\$60.00/hr	N
Invoice to insurance company and/or vehicle owner for responding to incidents for non-county residents for vehicle fires, danger of vehicle fire or accidents including vehicle fire extinguishment, extrication service or supply of other essential equipment required at the sole discretion of the Fire Chief or designate	a) \$450.00 per hour per apparatus/or equipment for the first hour or part thereof b) \$225.00 per half hour per apparatus or equipment for each additional half hour or part thereof c) Plus 15% Administration costs, which is the total of items a + b listed above	N
Over three false fire alarms/faulty equipment in twelve month period to same address	a) \$450.00 per hour per apparatus/or equipment for the first hour or part thereof b) \$225.00 per half hour per apparatus or equipment for each additional half hour or part thereof c) Plus 15% Administration costs, which is the total of items a + b listed above	N
Hazmat Response (Hazardous Materials, Environmental Spills or Cleanup)	a) \$450.00 per hour per apparatus/or equipment for the first hour or part thereof b) \$225.00 per half hour per apparatus or equipment for each additional half hour or part thereof c) Plus the actual cost of any consumables used (i.e.: Absorbent etc.) d) Plus 15% Administration costs, which is the total of items a + b + c listed above	N
Fire Reports (Insurance and Solicitors)	a) 1 to 2 years old \$75.00 b) 2 to 5 years old \$95.00 c) Archived reports over 5 years \$150.00 d) Plus F.O.I costs (if applicable) e) Plus 15% Administration costs, which is the total of items a + b + c + d listed above	N
Extraordinary Expenses	a) All costs related to but not limited to retaining a private contractor, renting special equipment and /or all consumable materials other than water and medical supplies shall be charged and recovered as a fee if it is deemed necessary to suppress or extinguish a fire, preserve property, prevent a fire from spreading or otherwise control and eliminate an emergency b) Plus 15% Administration costs, which is the total of item a listed above	N
Burn Permit (January 1 <sup>st</sup> to December 31 <sup>st</sup> )	\$15.00	N
Fire Extinguisher Training	\$60.00/hour for instructor plus \$50.00 for system rental and \$10.00 training charge per person	Y
Fire Extinguisher Training/Demonstration at Public Education Events	\$50.00 rental fee for the system	Y

**WASTE MANAGEMENT**

Item/Services	Jan 1, 2017	HST
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**HOUSEHOLD WASTE**

Collected at curb - 18kg/bag or container	\$3.00	N
Deposited at landfill or Transfer Site for each bag	\$5.00	N
Sale of Blue Boxes each	\$8.00	N
Sale of Green Organic Bin with Kitchen Catcher	\$40.00	N
Sale of Composter	\$35.00	N
Recyclable Materials	No charge	N

**BULK WASTE AND OTHER LOOSE GARBAGE**

Passenger car trunk load	\$10.00	N
Van loads larger than passenger car volume - Minimum per load (based on volume)	\$15.00	N
Van loads larger than passenger car volume - Maximum per load (based on volume)	\$35.00	N
Pickup truck/similar sized utility trailer - Level Box Load	\$40.00	N
In addition to Level Box Load Fee, overfilled pickups/larger vans and trailers based on level load pickup comparison up to an additional 6" in height = 25% increase in volume-Level Box Load	\$10.00	N
In addition to Level Box Load Fee, overfilled pick up or trailers to a maximum of 18" above fixed side railings will be an additional flat fee	\$20.00	N
In addition to Level Box Load Fee, overfilled pickups/larger vans and trailers based on level load pickup comparison up to an additional 18" in height = 75% increase in volume-Level Box Load	\$30.00	N
<b>Note:</b> Loads will continue to be rated in increments of 6"/25%, it will be the responsibility of the site operator to establish the load size and charge accordingly.		

**ALL CONSTRUCTION DEBRIS WILL BE ACCEPTED AT TRANSFER STATIONS ONLY  
 (Building debris, drywall, etc.)**

Passenger car trunk load	\$20.00	N
Van loads larger than passenger car volume - Minimum per load (based on volume)	\$35.00	N
Van loads larger than passenger car volume - Maximum per load (based on volume)	\$50.00	N
Pickup truck/similar sized utility trailer - Level Box Load	\$50.00	N
In addition to Level Box Load Fee, overfilled pickups/larger vans and trailers based on level load pickup comparison up to an additional 6" in height = 25% increase in volume-Level Box Load	\$10.00	N
In addition to Level Box Load Fee, overfilled pick up or trailers to a maximum of 18" above fixed side railings will be an additional flat fee	\$20.00	N
In addition to Level Box Load Fee, overfilled pickups/larger vans and trailers based on level load pickup comparison up to an additional 18" in height = 75% increase in volume-Level Box Load	\$30.00	N
<b>Note:</b> Loads will continue to be rated in increments of 6"/25%, it will be the responsibility of the site operator to establish the load size and charge accordingly.		

**WASTE MANAGEMENT**

Item/Services	Jan 1, 2017	HST
<b>METAL</b>		
Non-contaminated	No Charge	
All non-refrigerated white goods	\$10.00	N
All refrigerated white goods with freon removed and tagged	\$10.00	N
All refrigerated white goods with freon	\$30.00	N
<b>TIRES</b>		
Up to 22" tires	No Charge	
<b>BRUSH AND CLEAN LUMBER</b>		
At sites that accept - 1/2 ton pick up or equivalent or part thereof	No Charge	
All contaminated lumber treated as construction waste		



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 Schedule "D"

**TRANSPORTATION SERVICES**

Item/Services	Jan 1, 2017	HST
<b>ROADS</b>		
Entrance Permits, per entrance. Additional financial security may be required	\$400.00	N
Additional inspections, if required, per inspection	\$75.00	N
Oversize Load Moving Permits, per move. Additional financial security may be required	\$25.00	N
If inspection of move is required, per inspection	\$50.00	N
Temporary Road Occupancy Permit	\$25.00 plus \$10.00/day	N
Annual Oversize Load Move Permit	\$150.00	N
Road Occupancy Permit for work on municipal road allowance including, boring, road cuts, paving, grading, etc., per location	\$400.00	N
<b>ROAD CLOSURES</b>		
Processing Fee	\$750.00	N
Additional expenses (e.g. legal, appraisal, title search, registration, survey and land costs)	At Cost	Y
<b>ENCROACHMENT AGREEMENTS</b>		
Encroachment Agreements	\$400.00	N
Road Use Agreements – 500 KW capacity and smaller projects	\$400.00	N
Road Use Agreements – Over 500 KW capacity projects	\$5,000.00	N
Additional expenses (e.g. legal, appraisal, title search, registration, survey and land costs)	At Cost	Y
<b>FINGERBOARDS/SIGNS</b>		
Finger Board Signs – Production and Installation of new sign	\$100.00	Y
Finger Board Signs - Annual maintenance charge per sign	\$60.00	Y
Picton Industrial Park Sign - Installation of sign	\$100.00	N
Picton Industrial Park Sign - Annual maintenance charge per sign	\$400.00	N

**DEVELOPMENT SERVICES**

Item/Services	Jan 1, 2017	HST
<b>* Cost Acknowledgement Agreement is required. See NOTE below for further details.</b>		

**\* OFFICIAL PLAN OR SECONDARY PLAN AMENDMENT**

Official Plan or Secondary Plan Amendment	\$4,386.00	N
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**\*ZONING BY-LAW**

Zoning By-Law Amendment Application (both the severed and retained lots can be addressed in one application).	\$2,142.00	N
Removing 'H' Symbol from original comprehensive zoning By-Law	\$510.00	N

**\* PLAN OF SUBDIVISION OR CONDOMINIUM**

Plan of Subdivision or Condominium- Up to 20 lots/units	\$8,670.00	N
Plan of Subdivision or Condominium - Up to 50 lots/units	\$9,690.00	N
Plan of Subdivision or Condominium - Over 50 lots/units	\$7,140.00	N
Draft Approval Extension	\$1,530.00	N
Condominium Exemption Request	\$510.00	N
Deeming By-law or Part Lot Control By-law	\$1,836.00	N
<b>Subdivision/Condominium Agreement</b>		
Subdivision Agreement	\$2,652.00	N
Condominium Agreement	\$2,652.00	N
Pre-Servicing Agreement	\$2,652.00	N

**\*CONSENTS**

Consents for new lots, easements, rights-of-way, lot addition where no new building lots are created, part lot control exemption and an application under Section 50 (18) of the Planning Act re: foreclosure and exercise power of sale.		
New lot created	\$1,734.00	N
If no new lot created	\$1,581.00	N
Cash-in-lieu of Parkland - dedication for all new lots created through the consent process which are zoned or proposed to be zoned, in any category that permits a residential dwelling, excluding commercial and industrial zone categories	\$1,500.00	N
Cash-in-lieu of Parkland-dedication for all new lots created through the consent process which are zoned or proposed to be zoned commercial	\$1,320.00	N
Cash-in-lieu of Parkland-dedication for all new lots created through the consent process which are zoned or proposed to be zoned industrial	\$500.00	N

**\*MINOR VARIANCE**

Minor Variance Application	\$867.00	N
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**AMENDMENTS TO CONDITIONS OF APPROVAL**

An application to amend the condition of a draft approved severance creating new lot	\$714.00	N
An application to amend the condition of a draft approved severance if no new lot created	\$561.00	N
An application to amend the condition of a draft approved subdivision or condominium.	\$1,836.00	N

**DEVELOPMENT SERVICES**

Item/Services	Jan 1, 2017	HST
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**ONTARIO MUNICIPAL BOARD**

Appeal Fee to the Ontario Municipal Board as set by the OMB Regulations	Additional Fees set by OMB Regulations	
County Staff and Legal Fees associated with processing an OMB appeal file and preparing for and giving evidence at the Ontario Municipal Board or mediating a resolution.	At Cost	Y

**\*SITE PLAN APPROVAL**

Review and preparation of a site plan agreement	\$3,774.00	N
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**OTHER FEES**

Legal Fees related to any matter	At Cost	Y
<b>County Staff and/or Peer Review</b> - by professional consultants of detailed studies or reports (i.e. hydrogeological, retail market, noise, environmental impact, etc.) or legal fee in addition to any application fee already received	\$1,020 plus peer review costs	Y
Off-Site Servicing Agreement	At Cost	Y
Zoning & Work Order Confirmation Letters	\$75.00	N

**Review of Pit Licence Application and Comments to MNR**

<b>Class A Licence &gt;20,000 tonnes/year (Planning) Class B Licence &lt; 20,000 tonnes/year (Planning)</b>	\$4,284.00	N
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**\*HERITAGE DESIGNATION**

Heritage Property Designation By-law	No Fee	
Heritage Property De-Designation By-law	No Fee	

**OTHER COSTS**

Copy of Secondary Plan	\$25.00	Y
Copy of local zoning by-law	\$35.00	Y
Copy of County Official Plan	\$45.00	Y

**NOTES**

1. Each application for which a Cost Acknowledgement Agreement is required also requires a Deposit Fee.
2. A signed Cost Acknowledgement Agreement together with the appropriate Deposit Fee must accompany each application.
3. A maximum of two lots (one severed and one retained) can be created by any one consent application.
4. Quinte Conservation costs for planning review of all applications will be as per Quinte Conservation fee schedule.
5. Notwithstanding the tariff of fees prescribed above, the Council of the County of Prince Edward may reduce the amount of, or waive the requirement for the payment of a fee in respect of the application in accordance with County Policy.
6. Where possible, any other County fees will be obtained by the Planning Services Department staff when application is made and transferred internally.
7. Combined Applications Fee Reduction of \$200 for applications that can be processed concurrently with only one staff report and only one public meeting.

**DEVELOPMENT SERVICES**

<b>Required Deposits are:</b>	<b>Jan 1, 2017</b>	<b>HST</b>
Official Plan Amendment	\$5,000.00	N
Zoning Amendment	\$2,000.00	N
Plan of Subdivision/Condominium	\$10,000.00	N
Consent	\$1,000.00	N
Variance	\$500.00	N
Site Plan	\$2,000.00	N
Deeming By-law	\$1,000.00	N
Pit Licence Application -Legal not required	\$3,000.00	N
Pit Licence Application - Legal required	\$4,000.00	N

**BUILDING PERMITS AND OTHER FEES**

Item/Services	Jan 1, 2017	HST
<b>BUILDING ADMINISTRATION FEES</b>		
Compliance Letter	\$75.00	N
Document reproduction and additional plans of document required to process a permit application - Added to Permit Fee	\$0.30/copy	N
Re-Inspections/Services/Special Inspections charge per inspection	\$75.00	N
Revisions to an application or an issued permit plus Rate from Building Permits fees	\$100.00	N
Transfer of permit to new owner. Flat Fee	\$100.00	N
Drawing review fee for Institutional/Commercial/ Industrial and large projects requiring outside review. The corporation will require a deposit of \$5,000.00 to cover the cost of the review. Any unused portion of the deposit will be returned to the applicant when the permit is issued.	\$5,000.00	N
<b>BUILDING PERMITS</b>		
<b>Assembly Occupancies</b>		
Base Amount	\$100.00	N
PLUS New construction per square metre of floor area or part thereof	\$10.00	N
PLUS Renovations to existing per square meter of floor area or part of thereof	\$4.00	N
<b>Institutional Occupancies</b>		
Base Amount	\$100.00	N
PLUS New construction per square metre of floor area or part thereof	\$10.00	N
PLUS Renovations to existing per square meter of floor area or part of thereof	\$4.00	N
<b>Residential Occupancies Apartment Buildings</b>		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$7.50	N
<b>Detached, semi-detached and townhouse dwellings and other residential occupancies</b>		
Base Amount	\$100.00	N
PLUS New construction per square metre of floor area or part thereof	\$8.00	N
PLUS Renovations to existing or Basement finish per square metre of floor area or part thereof	\$4.00	N
<b>Business &amp; Personal Service Occupancies Single Store Business Plazas</b>		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$9.00	N
<b>Multi-Storey Office Buildings</b>		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$8.00	N

**BUILDING PERMITS AND OTHER FEES**

Item/Services	Jan 1, 2017	HST
<b>Other Business and Personal Service Occupancies</b>		
Base Amount	\$100.00	N
PLUS New Construction per square metre of floor area or part thereof	\$8.00	N
PLUS Renovations per square metre of floor area or part thereof	\$4.00	N
<b>Mercantile Occupancies - Single Storey Buildings</b>		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$8.00	N
<b>Multi-storey Buildings</b>		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$7.00	N
<b>Industrial Occupancies Farm Building Unserviced Storage Buildings</b>		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$2.00	N
<b>Other industrial buildings</b>		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$4.50	N
<b>Parking Garages, Boat Houses, Unfinished Basements and Service Floors In Any Building New Structures</b>		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$4.00	N
<b>Renovations/Repairs</b>		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$1.00	N
<b>Work Order Searches</b>	\$55.00	
<b>Minor Residential Structures, Alterations and Plumbing only including</b> - Decks, gazebos (each) - Fireplace, wood stove (each) - Storage shed (each 50 sq metres)	\$100.00	N
Replacement of three plumbing fixtures or less, excluding hot water tanks	\$30.00	N
<b>Minor Non-Residential Structures, Including:</b> - School portables (each) - Temporary pre-fabricated trailers (each) - Other similar minor stand alone structures associated with non-residential use (max 50/sq metres)	\$200.00	N

**BUILDING PERMITS AND OTHER FEES**

Item/Services	Jan 1, 2017	HST
<b>Tents and Air Supported Structures</b> Structures that exceed 225m <sup>2</sup> require certification by a professional engineer.	\$100.00	N
- Temporary tents 60m <sup>2</sup> - 225m <sup>2</sup>		
- Temporary tents exceeding 225m <sup>2</sup>	\$200.00	N
<b>Air supported structures</b>		
Base Amount	\$100.00	N
PLUS Per Square metre of floor area or part thereof	\$4.50	N
<b>Sewage System</b>		
- New installation	\$300.00	N
- Severance inspection	\$100.00	N
- Inspection fees for an existing system	\$150.00	N
- Site Servicing - Base Amount	\$100.00	N
- Site Servicing - Per linear metre	\$5.00	N
<b>Structural Sign</b>	\$100.00	N

**Alterations to existing buildings (not provided for in above)**

Per \$1,000 of construction value	\$10.00	N
Minimum Charge	\$100.00	N
<b>Change of Use</b>	\$200.00	N
<b>Pool Enclosure Permit</b>	\$100.00	N
<b>Conditional Building Permit</b> Requires minimum 10% of construction value, letter of credit		
Base Amount	\$100.00	N
10% of total permit fee	10%	
<b>Demolition Permits</b>	\$100.00	N

**Administration Fee**

**\$100.00 minimum to a maximum of \$1,000 based on 50% of the applicable fee be applied in addition to the permit fee for any project starting without a permit**

Minimum Fee	\$100.00	N
Maximum Fee	\$1,000.00	N
<b>Equivalency Permit</b>		N
Base Amount	\$100.00	N
Hourly Administration Fee	\$75.00	N
Plus External reviews and/or approvals	At Cost	N
<b>Revisions to existing permits</b>		N
Base Amount	\$100.00	N
Hourly Administration Fee	\$75.00	N
Plus External reviews and/or approvals	At Cost	N
<b>Sidewalk Patio Fees</b>		
Non-refundable Application Fee	\$50.00	N
Month rental fee for the utilization of municipal sidewalks and/or parking spaces	\$300.00	N





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Schedule "G"  
**CANINE CONTROL**

Item/Services	Jan 1, 2017	HST
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**LICENCING AND KENNEL FEES**

Dog license tag - each dog - neutered or spayed	\$20.00	N
Dog license tag - each dog	\$30.00	N
Replacement dog tag	\$2.00	N
Kennel licence fee	\$100.00	N
Kennel inspection fee	\$100.00	N
Sporting Dogs licence fee	\$100.00	N
Dangerous Dogs	\$200.00	N

**FEES FOR SERVICES FOR ANIMALS IMPOUNDED OR DETAINED**

Daily Pound Rate	\$15.00	Y
Quarantine Charge (Isolation Unit)	\$25.00	Y
Transportation Charge (Flat Rate for transportation to the pound from anywhere in the County)	\$20.00	Y
Adoption Charge	\$50.00	Y
Re-adoption charge	\$20.00	Y
Rabies Vaccination	\$15.00	Y
Sedation of dog per dose	\$10.00	Y
Bath Charge	\$15.00	Y
Deposit for Loan of Large Trap*	\$50.00	Y
Deposit for Loan of Small Trap*	\$25.00	Y

\*Loan charges are refundable upon return of trap in satisfactory condition.

Consolidated Version of By-law 3903-016  
 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

**Schedule "H"**  
**TAXICAB LICENCE AND OTHER FEES**

Item/Services	Jan 1, 2017	HST
<b>TAXICAB OWNER LICENCE FEES</b>		
For each new taxicab owner's vehicle licence per annum	\$300.00	N
For first year or each renewal owner's vehicle licence per annum	\$200.00	N
New taxicab vehicle licence six (6) months or less*	\$100.00	N
*This does not apply to new or additional taxicab owners licence applications or new taxicab operator's licence applications.		
<b>OPERATOR'S LICENCE FEES</b>		
New taxicab operator's licence application per annum	\$50.00	N
Renewal taxicab operator's licence application per annum	\$25.00	N
Annual Delivery Vehicle Licence Fee	\$200.00	N
Annual Limousine Licence Fee- vehicles not used as taxicabs	\$200.00	N
<b>MISCELLANEOUS</b>		
For transfer of a taxicab owner's licence from one motor vehicle to a replacement motor vehicle	\$10.00	N
For replacement of taxicab owner's licence or taxicab operator's licence, if either are lost or destroyed	\$20.00	N
Operator and owner transfer fee	\$5.00	N
Replacement of taxicab owner's licence plate	\$35.00	N
Maximum number of taxicab owner's licences to be issued at any one time within the County of Prince Edward	30	
Maximum number of taxicab owner's licences per company or owner is:	10	
Taxicab owner and taxicab operator licences fees may be applied on a 50% descending rate within six (6) months of the determined renewal date.		

Consolidated Version of By-law 3903-016  
 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

Schedule "I"  
 TAXI FARE RATE

Item/Services	Jan 1, 2017
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**MAXIMUM TAXICAB RATES FOR FARES ORIGINATING IN PICTON INCLUSIVE OF HST**

Big Island N. Centre Road	\$20.00
Black Creek Cheese Factory	\$16.00
Bloomfield – far Village limits	\$11.00
Carrying Place	\$38.00
Cement Plant	\$11.00
Cherry Valley (stop sign)	\$12.00
Crofton (Grumpies)	\$21.00
Demorestville	\$16.00
Fawcettville	\$7.50
Fish Lake Road at Hwy 49 end	\$19.00
Four Corners – County Rd 1 & 2	\$20.00
Glenora Ferry	\$12.00
Hallowell House	\$8.00
Hayloft	\$19.00
Isaiah Tubbs Resort	\$16.00
Kozy Corners	\$16.00
Lake on the Mountain	\$13.00
Long Point area	\$39.00
Macaulay Village (Prince Edward Heights)	\$7.50
McFarland's and Quinte Manor Nursing Homes	\$7.50
Milford	\$16.00
Northport	\$20.00
Outlet	\$20.00
Picton – Town Rates	\$6.50
Point Petre (Simpson's Crossroad)	\$20.00
Prinyers Cove	\$39.00
Roses Crossroad (N & S) Cressy/Waupoos area	\$20.00
Rossmore	\$28.00
Sandbanks Provincial Park – Store a/o camp sites	\$24.00
Sandbanks Provincial Park – Gates	\$19.00
Salmon Point Church	\$16.00
Sandy Hook	\$8.00
Shelter Valley Trailer Park	\$9.00
Upper Lake Street	\$7.50
Waupoos Marina	\$16.00
Wellington	\$20.00
West Lake Nursing Home	\$16.00

Consolidated Version of By-law 3903-016  
 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

Schedule "I"  
 TAXI FARE RATE

Item/Services	Jan 1, 2017
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**MAXIMUM TAXICAB RATES FOR FARES ORIGINATING IN PICTON INCLUSIVE OF HST  
 (continued)**

Belleville – to Front Street	\$34.00
Belleville – past Front Street	\$36.00
Consecon	\$34.00
Deseronto	\$29.00
Kingston	\$80.00
Marysville	\$29.00
Napanee	\$40.00
Toronto – Airport	\$250.00
Trenton	\$45.00
All stops, up to five minutes waiting	\$4.00
All deliveries, Town of Picton	\$6.00
All deliveries, MacCauley Village (Prince Edward Heights)	\$6.00
All prices out of Picton beyond reference points (per km)	\$1.00

**MAXIMUM TAXICAB RATES FOR FARES ORIGINATING IN WELLINGTON INCLUSIVE OF HST**

Bloomfield	\$13.00
Carrying Place	\$26.00
Cer-A-Met Mfg.	\$8.00
Consecon	\$22.00
Craig Complex	\$22.00
Glenora Ferry	\$29.00
Hallowell House	\$16.00
Hillier	\$16.00
Martin's Gate & Provincial Park	\$19.00
Mushroom Factory	\$8.50
North Beach Road	\$16.00
Picton	\$20.00
Rosehall	\$11.00
Rossmore	\$26.00
Town Line Processing	\$7.50
Wellington Town Limits	\$7.00
West Lake Nursing Home	\$16.00
Belleville Bus Station	\$36.50
Belleville Train Station	\$36.50
Kingston	\$100.00
Napanee	\$69.00

**Schedule "I"**  
**TAXI FARE RATE**

<b>Item/Services</b>	<b>Jan 1, 2017</b>
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**MAXIMUM TAXICAB RATES FOR FARES ORIGINATING IN WELLINGTON INCLUSIVE OF HST  
 (continued)**

Toronto – Airport	\$225.00
Trenton	\$30.00
Trenton (Westerly Limits)	\$40.00
All deliveries, Wellington Village	\$6.00
Seniors (in Wellington)	\$6.00
All Stops (up to 5 minutes waiting)	\$4.00
One Hour Waiting	\$24.00
All prices out of Wellington beyond reference points (per km)	\$1.00

**FOR FARES ORIGINATING FROM A LOCATION OTHER THAN PICTON OR WELLINGTON**

The fare charged shall be a maximum of \$2.50 pick-up plus a maximum of \$1.00 per kilometer traveled from and to any point in the County of Prince Edward and beyond the County of Prince Edward.
For waiting time while under engagement \$0.70 per minute totaling a maximum hourly rate of \$42.00.
Taxicabs may be rented by one passenger or passengers traveling as one group at the following hourly rate for a minimum period of one hour.
The charge for renting a Taxicab for one hour within the County of Prince Edward and to any point beyond the County of Prince Edward shall be a maximum sixty dollars (\$60.00). For each additional 15 minute period or portion thereof the rental charge shall be a maximum fifteen dollars (\$15.00).

Consolidated Version of By-law 3903-016  
 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

Schedule "J" – as Amended by By-law 4005-2017  
**PARKING CONTROL**

Item/Services	Jan 1, 2017 July 1, 2017	HST
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**PARKING METERS FEES**

<b>Picton Street Parking</b> (includes all streets identified within Schedule 1 of Parking By-law as amended) <b>per hour</b>	<b>\$1.00</b>	<b>Included</b>
<b>Market Lane Parking per hour</b>	<b>\$0.50</b>	<b>Included</b>
<b>EXEMPTION</b>		
<b>All vehicles displaying an accessible permit are exempt from parking fees</b>		
<b>PARKING FINES</b>		
Parking at expired Meter (paid within 7 days)	\$7.00	N
<b>Parking with an expired ticket obtained from a Parking Pay Station</b>	<b>\$7.00</b>	<b>N</b>
Parking at expired Meter (set fine)	\$10.00	N
<b>Parking with an expired ticket obtained from a Parking Pay Station (set fine)</b>	<b>\$10.00</b>	<b>N</b>
Park within 2 meters of Fire Hydrant (paid within 7 days)	\$35.00	N
Park within 2 meters of Fire Hydrant (set fine)	\$50.00	N
Park in Designated Fire Route (paid within 7 days)	\$75.00	N
Park in Designated Fire Route (set fine)	\$100.00	N
Park between 2:00 a.m. and 6:00 a.m. (paid within 7 days)	\$20.00	N
Park between 2:00 a.m. - 6:00 a.m. (set fine)	\$25.00	N
Park in excess of permitted time (paid within 7 days)	\$17.00	N
Park in excess of permitted time (set fine)	\$25.00	N
Park in No Parking Area (paid within 7 days)	\$35.00	N
Park in No Parking Area (set fine)	\$50.00	N
Park in Loading Zone (paid within 7 days)	\$35.00	N
Park in Loading Zone (set fine)	\$50.00	N
Park a Heavy Vehicle, Trailer or Commercial Vehicle at Off Street Parking Lot (paid within 7 days)	\$100.00	N
Park a Heavy Vehicle, Trailer or Commercial Vehicle at Off Street Parking Lot (set fine)	\$150.00	N
Park Derelict Vehicle (paid within 7 days)	\$100.00	N
Park Derelict Vehicle (set fine)	\$150.00	N
Park in <b>Accessible</b> Parking Space (paid within 7 days)	\$300.00	N
Park in <b>Accessible</b> Parking Space (set fine)	\$400.00	N
<b>PARKING FINES</b>		
Park between 2:00 a.m.-6:00 a.m. Winter Parking (paid within 7 days)	\$35.00	N
Park between 2:00 a.m. - 6:00 a.m. Winter Parking (set fine)	\$50.00	N

Within 7 days of the date of the Certificate of Parking Infraction, you may choose one of the following options:  
 1) Voluntary Payment; or  
 2) Plea Not Guilty. Deliver, either in person or mail, the Parking Infraction Notice (and payment where applicable) to The Corporation of the County of Prince Edward, Shire Hall, 332 Main Street, Picton, Ontario, K0K 2T0

Consolidated Version of By-law 3903-016  
 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

Schedule "K"  
**MUNICIPALLY OPERATED CEMETERIES**

Item/Services	Jan 1, 2017	HST
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**ADMINISTRATION FEES**

Transfer of ownership of interment rights	\$75.00	Y
Corner Stones (2) - Additional	\$75.00	Y
Staking Fee	\$50.00	Y

**Lot Sales**

Single Lot (includes 2 corner stones and Care and Maintenance Fund)	\$900.00	Y
Double Lot (includes 4 corner stones and Care and Maintenance Fund)	\$1,800.00	Y
Infant Lot (under the age of 1, includes Care and Maintenance Fund)	\$355.00	Y
Single Cremation Vault Lot	\$450.00	Y
Double Cremation Vault Lot	\$650.00	Y

**Disinterment**

Full Vault/Casket Burial	\$1,500.00	Y
Cremated Remains/Urn	\$500.00	Y

**Open/Close - Regular Burials (price/plot burial)**

Single Lot - summer	\$750.00	Y
Infant Lot - summer	\$265.00	Y
Cremation Burials - summer	\$350.00	Y
Additional Cremation Burial	\$75.00	Y
Scattering of Cremated Remains	\$300.00	Y
Additional Scattering	\$75.00	Y
Single Cremation Vault	\$350.00	Y
Double Cremation Vault	\$700.00	Y

**Surcharges on Open/Close**

Single Lot - winter	\$350.00	Y
Cremation Burials - winter	\$250.00	Y
Weekend/Holiday – all burial types	\$250.00	Y
Cremation Vault Burial	\$100.00	Y
Late Burial (after 4:00pm – every hour plus \$100.00)	\$150.00	Y

Winter conditions may apply at the discretion of the Cemetery Manager. Winter defined as: December 1st to March 31<sup>st</sup>.

Weekend/Holiday burials - "No interment shall be made on a Good Friday or Christmas Day except in accordance with the direction of the Medical Officer of Health."

Consolidated Version of By-law 3903-016  
 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

**Schedule "L"**  
**MARINAS AND HARBOURS**

Item/Services	Jan 1, 2017	HST
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**PICTON MARINA AND HARBOUR RATES AND FEES**

Launch Fee	\$6.00	Included
Seasonal launch permit	\$51.50	¥
Seasonal launch permit — 1/2 season (after August 1st)	\$25.75	¥
Pump outs	\$20.60	¥
Overnight Docking — includes water/electricity — per lineal foot	\$1.51	¥
Overnight Docking — Cruise Ships — water/electricity not included — per lineal foot	\$1.55	¥
Annual fees charged for private and commercial use of Docks at Picton Harbour plus per lineal foot	\$27.04 + \$1.18/ft.	¥
Seasonal Moorings	\$128.75	¥

**WELLINGTON MARINA AND HARBOUR RATES AND FEES**

Launch Fee	\$6.00	Included
Seasonal launch permit	\$51.50	¥
Seasonal launch permit — 1/2 season (after August 1st)	\$25.75	¥
Overnight Docking — includes water/electricity — per lineal foot	\$1.51	¥
Seasonal Dock (lineal) per foot + minimum includes water/electricity	\$41.20/ft. \$1,030 min	¥
Seasonal Dock — monthly — per lineal foot (4 week period) — includes water/electricity	\$16.48/ft.	¥
Seasonal Dock — weekly — per lineal foot (7 day minimum) — includes water/electricity	\$8.24/ft.	¥

New Schedule 'L' as adopted by Council on March 28, 2017 is on following page



Consolidated Version of By-law 3903-016  
 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

**Schedule "L" as Adopted by By-law 3961-2017**  
 MARINAS AND HARBOURS

Items/Services	Jan 1, 2017	April 1, 2017	Jan 1, 2018	Jan 1, 2019	HST
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PICTON MARINA AND HARBOUR RATES AND FEES

Launch Fee	\$6.00	\$10.00	\$15.00	\$20.00	included
Seasonal launch permit	\$51.50	\$75.00	\$80.00	\$85.00	Y
Seasonal Launch permit – ½ season (after August 1 <sup>st</sup> )	\$25.75	\$35.00	\$40.00	\$45.00	Y
Pump outs	\$20.60	\$22.50	\$24.00	\$26.00	Y
Overnight Docking includes water/electricity - per foot <sup>1</sup>	\$1.51	\$1.60	\$1.70	\$1.80	Y
Overnight Docking includes water/electricity not included - per foot <sup>1</sup>	\$1.55	\$1.55	\$1.65	\$1.70	Y
Annual fees charged for private and commercial use of Docks at Picton Harbour - plus per foot <sup>1</sup>	\$27.04 + \$1.18/ft	\$100.00 + \$1.18/ft	\$125.00 + \$1.20/ft	\$150.00 + \$1.25/ft	Y
Seasonal Moorings	\$128.75	\$130.00	\$135.00	\$140.00	Y

WELLINGTON MARINA AND HARBOUR RATES AND FEES

Launch Fee	\$6.00	\$10.00	\$15.00	\$20.00	included
Seasonal launch permit	\$51.50	\$75.00	\$80.00	\$85.00	Y
Seasonal launch permit – ½ season (after August 1 <sup>st</sup> )	\$25.75	\$35.00	\$40.00	\$45.00	Y
Overnight Docking – includes water & hydro –per foot <sup>1</sup>	\$1.51	\$1.60	\$1.70	\$1.80	Y
Seasonal Dock - includes water & hydro – greater of per foot <sup>1</sup> or minimum charge	\$41.20/ft or \$1,030 minimum	\$42.00/ft or \$1,050 minimum	\$44.50/ft or \$1,100 minimum	\$46.00/ft or \$1,150 minimum	Y
Seasonal Dock – monthly (4 consecutive weeks) – includes water & hydro - per foot <sup>1</sup>	\$16.48/ft	\$20.00/ft	\$24.00/ft	\$28.00/ft	Y
Seasonal Dock – weekly (7 consecutive days) – includes water& hydro - per foot <sup>1</sup>	\$8.24/ft	\$9.00/ft	\$10.00/ft	\$11.00/ft	Y

1. Per foot means the greater of boat length overall (including bowsprits, swim platforms and dingy davits) or dock length where boat size substantially uses an entire dock space.

Consolidated Version of By-law 3903-016  
 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

**Schedule "M"**  
**MUSEUMS & PROGRAMS**

Item/Services	Jan 1, 2017	HST
<b>General Admission</b>		
<b>Macaulay Heritage Park and Ameliasburgh Museum</b>		
Adult Admission	\$5.00	Included
Student and Senior Admission	\$4.00	Included
Children 5 - 12 Admission	\$3.00	Included
Family Rate Admission	\$14.00	Included
<b>Admission by Donation</b>		
Wellington Heritage Museum	Donation	
Rose House Museum	Donation	
Mariners Park Museum	Donation	
<b>All Museums – Group Tour Fees</b>		
Group Tour with Refreshments	\$8.00	Included
Group Tour with no Refreshments	\$4.00	Included
<b>All Museums - Passes</b>		
Season's Pass (Group up to 6 people)	\$80.00	Included
Day Pass (Group up to 6 people)	\$20.00	Included
Accommodation Season's Pass	\$80.00	Included
<b>All Museums – Program Fees</b>		
Elementary School Educational Tour incl. activities	\$3.50	Exempt
Summer Programs (up to 12 years) per day	\$30.00	Exempt
Teen Programs (up to 18 years) per day	\$30.00	Included
Birthday Party (incl. admission and tour) cost per child	\$3.50	Included
Birthday Party (incl. admission, tour and heritage activities) cost per child	\$5.50	Included
<b>All Museums – Filming &amp; Photography Fees</b>		
Filming-Site Rental within normal business hours (per business day)	\$1,000.00	Y
Filming-Site Rental within normal business hours (per hour)	\$145.00	Y
Filming-Site Preparation/Take Down within normal business hours (per day)	\$500.00	Y
Filming-and Site Preparation/Take Down Per hour after hours (premium rate in addition per hour/day)	\$35.00	Y
Photos Interior of Museum (weddings, anniversary, etc.)	\$50.00/hr	Included
Photos on Museum Grounds	Donation	
<b>All Museums – Facility Rentals</b>		
Museum Grounds Rental (no buildings or facilities)	\$200.00	Y
Facility Rentals for Meetings/Presentations –Per Hour	\$40.00	Y
Facility Rentals - Per Full Day (During operating Hours 8:30 - 4:30)	\$200.00	Y
Facility Rentals for Wedding or Formal Ceremonies/Receptions	\$300.00	Y
Wedding or Formal Event Set Up Day	\$120.00	Y
Wedding or Formal Event Clean Up Day	\$120.00	Y
Damage Deposit/Cancelation Fee	\$100.00	N
A. All Grounds and Facility Rentals require a signed rental agreement prior to use and are not considered reserved until a rental agreement is completed and the damage deposit is received by the County. B. Alcohol related functions must provide proof of license or Special Occasion Permit and \$2 million liability insurance naming the County as an additional insured, liability insurance can be purchased through the County as listed above – see Schedule X. C. Damage deposit/cancellation fee refundable if cancellation received 60 days prior to rental date. D. Damage deposit/cancellation fee is refundable if no damage occurs at facility. E. Facilities include the amenities provided additional costs are at the renters cost. F. Grounds rentals include the amenities on the grounds (water, washrooms, hydro, picnic tables, etc.) as available.		

Consolidated Version of By-law 3903-016  
 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

Schedule "N"  
**PARKS**

Item/Services	Jan 1, 2017	HST
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**ALL MUNICIPAL PARKS**

Recreation event, no admission/no revenue generation/no staff	No Charge	
County resident, no admission/no revenue generation/no staff	No Charge	
Corporate Event - 1 to 100 people	\$50.00	Y
Corporate Event - 101 + people	\$100.00	Y
Staff Services Required ( <b>hourly rate per staff person</b> )	\$35.00	Y
Truck rates ( <b>hourly rates</b> )	\$15.00	Y
Damage/Reservation Deposit	\$50.00	N

- A. Rental agreement is required for all rentals;
- B. Damage/Reservation deposit is required with the rental agreement and is refundable if no damage occurs at facility;
- C. Park and outdoor facility rentals include the amenities in the park (water, washrooms, hydro, picnic tables, etc.) as available;
- D. Additional services required will result in additional charges; and
- E. Overnight camping in conjunction with special events requires approval and must be reserved 7 days prior to event.

<b>BALL DIAMOND RENTAL RATES (Charges are on a per game basis)</b>	Jan 1, 2017	HST
Minor Ball/Soccer	No Charge	
Regular Season - per game	\$20.00	Y
Tournament - per diamond/per day	\$50.00	Y
Damage/Reservation Deposit	\$50.00	N

- A. Rental agreement must be signed prior to use.
- B. Damage/Reservation deposit is required with the rental agreement and is refundable if no damage occurs at facility.
- C. League schedule is required prior to the first game.
- D. The County will supply home plates, field stripe and keys. Leagues supply bases, pitcher plates and will line and set the diamonds.
- E. Dragged diamonds will be maintained a minimum of once per week and practice diamonds will be dragged a minimum of twice per month.

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 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

**Schedule "O"**  
**EXHIBITION GROUNDS RENTAL RATES**

<b>Item/Services</b>	<b>Jan 1, 2017</b>	<b>HST</b>
Exhibition Grounds - full grounds, does not include buildings or Youth Park	\$550.00	Y
Riding Ring includes outdoor washroom and power supply	\$25.00	Y
Overnight Camping (Subject to approval per unit)	\$25.00	Y
Cattle Pavilion - General Public	\$50.00	Y
Special Events - Determined on a per event cost	At Cost	Y
Labour rate	\$35.00/hr <sup>1</sup>	Y
County Truck/Trailer rate	\$15.00/hr <sup>2</sup>	Y
Damage Deposit/Cancellation Charge	\$100.00	N

- A. All facilities require a signed rental agreement prior to use and are not considered reserved until a rental agreement is completed and the damage deposit is received by the County.
- B. Alcohol related functions must provide proof of license or Special Occasion Permit and \$2 million liability insurance naming the County as an additional insured— see Schedule X.
- C. Damage deposit/cancellation fee refundable if cancellation received 60 days prior to rental date.
- D. Damage deposit/cancellation fee is refundable if no damage occurs at facility.
- E. Facilities include the amenities provided additional costs are at the renters cost.

<sup>1</sup> Hourly rate is for each County Staff required

<sup>2</sup> County truck/trailer rate is charge in addition to the Labour Rate

Consolidated Version of By-law 3903-016  
 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

Schedule "P"

**COMMUNITY HALL RENTALS**  
 (Ameliasburgh, Bloomfield, Athol, Demorestville,  
 Hillier, Picton, North Marysburgh & Wellington)

**Milford Town Hall Rental Rate will be established by  
 Hall Sub-Committee for the Management of Mount Tabor Playhouse and Milford Hall**

Item/Services	Jan 1, 2017	HST
Non-Profit Community Groups – (block of time booking maximum 3 hours per use)	\$35.00	Y
Personal or Community Use – (block of time booking maximum 3 hours per use)	\$65.00	Y
Non-Profit Community Groups - (daily per use)	\$65.00	Y
Personal or Commercial Use - (daily per use)	\$130.00	Y
Non-Profit Community Groups - (annual rate)	\$300.00	Y
Non-Profit Community Groups -Admin Fee for Multi-hall booking privileges (annual rate)	\$50.00	Y
Council Committees/Departments	\$120.00	Y
Funerals	\$60.00	Y
Hall Set Up/Tear Down by County Staff (hourly rate)	\$35.00	Y
Damage Deposit/Cancellation charge	\$100.00	N

- A. Rental agreement is required for all rentals.
- B. Alcohol related functions must provide proof of license and \$2 million liability insurance naming the County as an additional insured – see Schedule X.
- C. Damage deposit/cancellation fee refundable if cancellation received 14 days prior to rental date.
- D. Damage deposit/cancellation fee refundable if no damage occurs at facility.
- E. Facilities are not considered reserved until a rental agreement is completed and returned to the County and the Damage/Cancellation Deposit has been received.
- F. Facilities include the amenities provided, additional needs are at the renters cost.

Consolidated Version of By-law 3903-016  
Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

Schedule "Q"

**MOUNT TABOR THEATRE RENTAL**

**Mount Tabor Theatre Rental Rate will be established by  
Hall Sub-Committee for the Management of Mount Tabor Playhouse and Milford Hall**

Consolidated Version of By-law 3903-016  
 Amended by By-law 3961-2017 on March 28, 2017 Schedule 'L'  
 Amended by By-law 4005-2017 on June 13, 2017 Schedule 'J'

Schedule "R"

PRINCE EDWARD COMMUNITY CENTRE HALL RENTALS

Item/Services	Jan 1, 2017	HST
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**PRINCE EDWARD COMMUNITY CENTRE HALL**

P.E.C.C. Hall only	<b>\$695.00</b>	Y
P.E.C.C. Hall with kitchen	<b>\$750.00</b>	Y
P.E.C.C. Hall – kitchen use only	<b>\$30.00/hr</b>	Y
P.E.C.C. Hall - Meeting rate (Available Sunday 12:00pm until Thursday 11:00pm – excludes kitchen)	<b>\$45.00/hr</b>	Y

**CRYSTAL PALACE including Bluebird Building and Quarter Grounds**

Prime (June, July and August)	<b>\$1,000.00</b>	Y
Non-Prime (April, May, September, October and November)	<b>\$800.00</b>	Y
Crystal Palace – Meeting rate (Available Sunday 12:00pm until Thursday 11:00pm – excludes kitchen)	<b>\$45.00/hr</b>	Y

**OTHER CHARGES**

Set-up Day (after 2:00pm)	<b>\$175.00</b>	Y
Set-up Day (prior to 2:00 pm.)	<b>\$350.00</b>	Y
Auxiliary Power Per Day	<b>\$250.00</b>	Y
County <b>Staff</b> Labour Rate	<b>\$35.00<sup>1</sup></b>	Y
County Truck Rental Rate	<b>\$15.00<sup>2</sup></b>	Y
Clean-up day (by noon the next day)	<b>\$175.00</b>	Y
Damage Deposit/Cancellation charge	<b>\$100.00</b>	N

**TERMS AND CONDITIONS OF RENTAL**

- A. Rental agreement is required for all rentals.
- B. Alcohol related functions must provide proof of license and \$2 million liability insurance naming the County as an additional insured – see Schedule X.
- C. Damage deposit/cancellation fee refundable if cancellation received 60 days prior to rental date.
- D. Damage deposit/cancellation fee refundable if no damage occurs at facility.
- E. Facilities are not considered reserved until a rental agreement is completed and returned to the County and the damage/cancellation deposit has been received.
- F. Facilities include the amenities provided, additional needs are at the renters cost.

<sup>1</sup> County Staff labour rate is charged per employee required.

<sup>2</sup> County truck/trailer rate is charge in addition to the County Staff Labour Rate

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Schedule "S"

WELLINGTON & DISTRICT COMMUNITY CENTRE HALL RENTALS

Item/Services	Jan 1, 2017	HST
Highline Hall only	<b>\$695.00</b>	Y
½ Highline Hall only	<b>\$350.00</b>	Y
Highline Hall - kitchen use only	<b>\$30.00/hr</b>	Y
Highline Hall with kitchen	<b>\$750.00</b>	Y
½ Highline Hall with kitchen	<b>\$400.00</b>	Y
Highline Hall - Meeting rate per hour (Available Sunday noon until Thursday at 11 p.m. – excludes kitchen)	<b>\$45.00/hr</b>	Y
Norton Room	<b>\$20.00/hr</b>	Y
Taskforce Lounge or Rotary Room	<b>\$30.00/hr</b>	Y

**OTHER CHARGES**

Set-up Day (after 2:00pm)	<b>\$175.00</b>	Y
Set-up Day (prior to 2:00pm)	<b>\$350.00</b>	Y
Auxiliary Power per day	<b>\$250.00</b>	Y
County <del>Employee</del> Staff Labour Rate	\$35.00/hr <sup>1</sup>	Y
County Truck Rental Rate	\$15.00/hr <sup>2</sup>	Y
Clean-up day (by noon the next day)	<b>\$175.00</b>	Y
Damage Deposit/Cancellation Charge	<b>\$100.00</b>	N

**TERMS AND CONDITIONS OF RENTAL**

- A. Rental agreement is required for all rentals.
- B. Alcohol related functions must provide proof of license and \$2 million liability insurance naming the County as an additional insured – see Schedule X.
- C. Damage deposit/cancellation fee refundable if cancellation received 60 days prior to rental date.
- D. Damage deposit/cancellation fee refundable if no damage occurs at facility.
- E. Facilities are not considered reserved until a rental agreement is completed and returned to the County and the Damage/Cancellation deposit has been received.
- F. Facilities include the amenities provided, additional needs are at the renters cost.

<sup>1</sup> County Staff labour rate is charged per employee required.

<sup>2</sup> County Truck Rental Rate is charge in addition to the County Staff Labour Rate



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**Schedule "T"**  
**ALCOHOL CHARGES**

<b>Item/Services</b>	<b>Jan 1, 2017</b>	<b>HST</b>
Corkage Fee - per 750 ml bottle Corkage Fees is required to offset the cost of managing alcohol provided in table service.	\$8.00	Y
Bar set up fee (other than at the Prince Edward Community Centre, Wellington & District Community Centre or at the Crystal Palace)	\$200.00	Y

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**Schedule "U"**  
**ICE RENTAL RATES**  
**PRINCE EDWARD AND WELLINGTON COMMUNITY CENTRES**

**PRIME-TIME/NON-PRIME TIME DEFINITION**

**Prime Time Ice** - all times on Saturdays, Sundays and Weekdays 4:00p.m. - 11:30p.m.

**Non-Prime Time Ice** - Weekdays 8:00 a.m. to 4:00 p.m.

**Statutory Holidays** – facility closed except with a minimum 4 hour booking

Item/Services	Aug 1, 2016 to Jul 31, 2017	Aug 1, 2017 to Jul 31, 2018	HST
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**ICE RENTAL RATES**

Adult Ice - Prime Time	<b>\$156.18</b>	<b>\$164.00</b>	Y
Adult Ice - Non-Prime Time	<b>\$101.43</b>	<b>\$101.43</b>	Y
Youth Ice - Prime Time	<b>\$123.06</b>	<b>\$129.21</b>	Y
Youth Ice - Non-Prime Time	<b>\$83.71</b>	<b>\$83.71</b>	Y
Junior Ice - Prime Time	<b>\$136.73</b>	<b>\$143.56</b>	Y
Junior Ice - Non-Prime Time	<b>\$93.01</b>	<b>\$93.01</b>	Y
Ticket Ice/Shinny ( <b>Allocated monthly by the Manager</b> )	<b>\$10.00/person</b>	<b>\$10.00/person</b>	Included

**ARENA FLOOR RENTALS (ICE OUT)**

Item/Services	Jan 1, 2016	Jan 1, 2017	HST
Arena Floor – No Ice – Activity Rental ( <b>maximum charge – 8 hours</b> )	\$45.00/hr	\$45.00/hr	Y
Arena Floor – No Ice – Show or Vendor Kiosk/Booth	\$65.00/hr	\$65.00/hr	Y
Facility Employee Labour Rate	\$35.00/hr <sup>1</sup>	\$35.00/hr <sup>1</sup>	Y

**A. All rentals must have a signed contract and damage deposit/cancellation fee on file before event date.**

**Notes:**

- **Individual Rentals:** All rentals must have a signed contract and payment in full by event date.
- **Seasonal Rentals:** All rentals must have a signed contract and will be billed on a monthly basis.
- **Ice Users:** Ice rates are on an hourly basis, 50 minutes ice time and 10 minutes of maintenance.
- **Ice Users:** Ice Users must follow the rules and guidelines set out in the Ice Allocation Policy.
- **Ice Users:** Cancellation requires 10 business days' notice for full refund.

<sup>1</sup> Labour Rate is charged per Facility Staff. Labour Rate is for additional assistance required not included in rental agreement.

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**Schedule "V"**

**PRINCE EDWARD COMMUNITY CENTER ARENA ADVERTISING**

<b>Item/Services</b>	<b>Jan 1, 2017</b>	<b>HST</b>
Board Advertising – 8 feet long	<b>\$510.00</b>	Y
Board Advertising – 4 feet long	<b>\$255.00</b>	
On Ice Advertising	<b>\$510.00</b>	Y
Ice Logo Painting	<b>\$730.00</b>	Y

**Notes:**

- Advertising Rate are charged for a calendar year (January to December).
- Advertisers must have a signed agreement on file prior to sign installation.
- Artwork and signage to be provided by advertiser. Artwork and signage expense is the sole responsibility of the advertiser and not included in the advertising cost. Facility Employee shall install signage.

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Schedule "W"  
 OTHER MISCELLANEOUS RENTALS

Item/Services	Jan 1, 2017	HST
<b>Portable Stage</b>		
Portable Wooden Stage - Full Stage <sup>1</sup>	\$175.00	Y
Portable Wooden Stage – Each section (8' x 4' lengths) <sup>1</sup>	\$25.00	Y
Portable Wooden Stage – Museums & Recreation Committees –Rental Rate – No charge. Delivery and pick up charge applicable	\$85.00/hr	Y
Portable Wooden Stage - Delivery and Pick Up Charge	\$85.00/hr	Y
<b>Portable Sink</b>		
Portal Sink - Rental	\$75.00	Y
Portable Sink - Delivery and Pick Up charge	\$85.00/hr	Y
Portable Sink – Museums & Recreation Committees – Rental Rate – No charge. Delivery and pick up charge applicable	\$85.00/hr	Y
<b>Portable Sound System</b>		
Portable Sound System – per day – Pick Up and Return	\$40.00	Y
<b>Banners and Signs</b>		
Street Banners –Across Picton Main Street	\$225.00	Y
Sign Board at Prince Edward Community Centre and Wellington & District Community Centre – Change Weekly	\$25.00	Y

<sup>1</sup> In additional to rental charge, delivery and pickup charge will also apply.

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**Schedule "X"  
 INSURANCE**

<b>CHILD/ADULT PARTIES, COOKING CLASSES, BABY &amp; BRIDAL SHOWERS, BAPTISMS, FUNERALS NO ALCOHOL SERVED</b>			
<b>NUMBER OF PEOPLE</b>		<b>LIMIT \$2,000,000 - PER OCCURRENCE</b>	
Up to 75 – 1 hour or less		\$ 5.00 per event	
Up to 75 – up to 4 hours or less		\$ 7.50 per event	
Up to 75 – up to 8 hours or less		\$15.00 per event	
76 – 150, 151- 250, 251-500, Over 500 people		For rates see DANCES, WEDDINGS, ETC. directly below	
<ul style="list-style-type: none"> <li>• With alcohol book under dances, weddings, and reception rates</li> <li>• If in connection with a sporting event activity rental, then birthday party fee is waived</li> </ul>			
<b>NON-SPORTING EVENTS – DANCES, WEDDINGS, ETC. (NO RAVES OR ALL NIGHT PARTIES)</b>			
<b>NOTE: BEER GARDENS ARE EXCLUDED. REFER TO INSURER FOR SEPARATE QUOTE.</b>			
<b>\$2,000,000 Limit per event, per occurrence</b>			
NUMBER OF PEOPLE	NO ALCOHOL	 CONTINGENT ALCOHOL	 WITH ALCOHOL
UP TO 75	\$ 20.00	\$ 30.00	\$ 125.00
76-150	\$ 25.00	\$ 75.00	\$ 150.00
151-250	\$ 50.00	\$ 150.00	\$ 200.00
251-500	\$ 75.00	\$ 160.00	\$ 250.00
OVER 500	<b>REFER TO INSURER</b>		
 <b>CONTINGENT ALCOHOL COVERAGE TO BE USED WHERE THERE IS A CATERER WHO HAS LIQUOR LIABILITY COVERAGE</b>			
 <b>COPY OF LIQUOR LICENSE WITH RENTER'S SIGNATURE MUST BE KEPT ON FILE BY THE MUNICIPALITY AND THE PERMIT NUMBER MUST APPEAR ON THE MONTHLY REPORT</b>			
 <b>SPECIAL OCCASION PERMIT MUST BE ISSUED TO THE INDIVIDUAL OBTAINING THE INSURANCE COVERAGE</b>			
<b>STREET FESTIVALS/PARTIES</b>			
<b>REFER TO INSURER</b>			
<b>ADDITIONAL INFORMATION</b>			
<b>ANY PART OF AN HOUR IS TO BE CHARGED THE FULL HOURLY RATE          (i.e. if event is 1 ½ hours charge for 2 full hours)</b>			
<b>ALCOHOL – A copy of the Liquor License must be on file with the Municipality, and the liquor license number is to appear on monthly reporting.</b>			
<b>RATES DO NOT INCLUDE APPLICABLE TAXES.          Please add 8% PST to the final premium charged.</b>			

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**Schedule "Y"**  
**OTHER FEE SCHEDULES**

<b>Item/Services</b>	<b>By-Law #</b>
Water & Sanitary Sewage User Rates	3008-2012, as amended by By-law 3700-2015 and By-law 3829-2016
Development Charges	3205-2013, as amended by By-law 3609-2015 and 3759-2016
Water & Sanitary Sewage Connection Fees	2701-2010, as amended by By-law 2812-2011 and By-law 3209-2013