



**Financial Statement – Auditor’s Report**  
**Form 4**  
Municipal Elections Act, 1996 (Section 78)

**Instructions**

All candidates must complete Boxes A, B, C, D, E and F and Schedule 1. All candidates must complete Schedules 2, 3 and 4 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor’s Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who was responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 

YYYY	MM	DD
2014	08	08

 to 

YYYY	MM	DD
2014	11	30

- Primary filing reflecting finances to December 31 (or 45<sup>th</sup> day after voting day in a by-election)  
 Supplementary filing including finances after December 31 (or 45<sup>th</sup> day after voting day in a by-election)

Box A: Name of Candidate and Office			
Name of Candidate			
Last Name		First Name	Middle Initial
Bell		Stephanie	L
Mailing Address			
Suite/Unit No.	Street No.	Street Name	
3	366	MAIN	
City/Town		Province	Postal Code
Picton		ON	K0K 2T0
Telephone No. (incl. area code)		Fax No.	Email Address
Business	Home		Bell4Council@gmail.com
	613-921-7177		
Name of office for which the candidate sought election		Ward Name or No. (if any)	
Councillor		Picton - WARD 1	
Name of Municipality			
Prince Edward			

Box B: Summary of Campaign Income and Expenses	
1. My spending limit (as issued by clerk) was - - - - -	\$ 7,745.50
2. Surplus (or deficit) from previous election - - - - -	\$ N/A
3. Total contributions received (from Schedule 1) - - - - -	\$ 2371.57
4. My total campaign expenses that were subject to the spending limit were (from Box C) - - -	\$ 2365.96
5. My total campaign expenses that were not subject to the spending limit were (from Box C) - -	\$ N/A
6. Total of all campaign expenses (from Box C) - - - - -	\$ 2365.96
7. Election campaign surplus/deficit from current election (from Box E) - - - - -	\$ 5.61
8. Contributions refunded to candidate or spouse (from Box E) - - - - -	\$ 5.61
9. Amount paid to clerk (from Box E) - - - - -	\$ 0

**Box C: Statement of Campaign Period Income and Expenses**

From 2014 | 08 | 08 | To 2014 | 11 | 30 | For Candidate Stephanie Bell

**INCOME**

Candidate's surplus from immediately preceding election released by the clerk	+	\$ N/A
Contributions from candidate	+	\$ 120.57
Contributions from spouse of candidate	+	\$ N/A
All other contributions	+	\$ 2251
Revenue from fund-raising functions not deemed a contribution (from Schedule 2, Part III)	+	\$ N/A
Interest income	+	\$ N/A
Other (provide full details)		
1.	+	\$
2.	+	\$ N/A
3.	+	\$

**Total Campaign Period Income** = **\$ 2371.57** C1

**EXPENSES (Note: include the value of contributions of goods and services)**

<b>Expenses Subject to Spending Limit</b>		
Advertising	+	\$ 679.49
Bank charges	+	\$ 34.55
Brochures	+	\$ 185.32
Interest on loan	+	\$ N/A
Inventory contributed to candidate's campaign (Schedule 3)	+	\$ N/A
Meetings hosted	+	\$ 40
Nomination filing fee	+	\$ 100
Office expenses	+	\$ 48.57
Phone and/or Internet	+	\$ N/A
Salaries and benefits/honoraria/professional fees	+	\$ 390
Signs	+	\$ 86.40
Other (provide full details)		
1. Dry cleaning	+	\$ 32.77
2. Bike Rental	+	\$ 28.25
3. HARVEST PARTY	+	\$ 740.61
<b>Subtotal</b>	=	<b>\$ 2365.96</b>

**Expenses Not Subject to Spending Limit**

Accounting and audit	+	\$
Costs of fund-raising function (from Schedule 2, Part IV)	+	\$
Expenses related to compliance audit	+	\$
Expenses related to controverted elections	+	\$
Expenses related to recounts	+	\$
Voting day party / appreciation notices	+	\$
Expenses related to candidate's disability (provide details)		
1.	+	\$
2.	+	\$
3.	+	\$
Other (provide full details)		
1.	+	\$
2.	+	\$
3.	+	\$
<b>Subtotal</b>	=	<b>\$ 0</b>

**Total Campaign Period Expenses (C2) + (C3)** = **\$ 2365.96** C4

**Excess (Deficiency) of Income over Expenses (C1) - (C4)** = **\$ 5.61** SURPLUS



**Box D: Statement of Assets and Liabilities as at** \_\_\_\_\_, 20

<b>Assets</b>		
Cash - - - - -	+	\$ <span style="border: 1px solid black; padding: 2px;"> </span>
Accounts receivable - - - - -	+	\$ <span style="border: 1px solid black; padding: 2px;"> </span>
Value of inventory retained (from Schedule 4) - - - - -	+	\$ <span style="border: 1px solid black; padding: 2px;"> </span>
Other (provide full details)		
1. _____	+	\$ <span style="border: 1px solid black; padding: 2px;"> </span>
2. _____	+	\$ <span style="border: 1px solid black; padding: 2px;"> </span>
3. _____	+	\$ <span style="border: 1px solid black; padding: 2px;"> </span>
<b>Total Assets</b> - - - - -	=	\$ <span style="border: 1px solid black; padding: 2px;">  0  </span>
<b>Liabilities and Excess (Deficiency) of Income over Expenses</b>		
Accounts payable - - - - -	+	\$ <span style="border: 1px solid black; padding: 2px;"> </span>
Borrowings, overdraft - - - - -	+	\$ <span style="border: 1px solid black; padding: 2px;"> </span>
Other (provide full details)		
1. _____	+	\$ <span style="border: 1px solid black; padding: 2px;"> </span>
2. _____	+	\$ <span style="border: 1px solid black; padding: 2px;"> </span>
3. _____	+	\$ <span style="border: 1px solid black; padding: 2px;"> </span>
<b>Total Liabilities</b> - - - - -	=	\$ <span style="border: 1px solid black; padding: 2px;">  0  </span>

**Box E: Statement of Determination of Surplus or Deficit and Disposition of Surplus**

<b>Part I – Determination of Surplus or Deficit</b>		
Amount of excess (deficiency) of income over expenses (from Box C) - - - - -	+	\$ <span style="border: 1px solid black; padding: 2px;">  5.61  </span> E1
Deduct: Any deficit carried forward by the candidate from immediately preceding election if the offices are with respect to the same jurisdiction - - - - -	-	\$ <span style="border: 1px solid black; padding: 2px;">  0  </span> E2
Surplus (or deficit) for the campaign period (E1) – (E2) - - - - -	=	\$ <span style="border: 1px solid black; padding: 2px;">  5.61  </span>
Deduct: Any refund of contributions to the candidate or spouse (only if there is a surplus) - - - - -	-	\$ <span style="border: 1px solid black; padding: 2px;">  5.61  </span>
<b>Total Determination</b> - - - - -	=	\$ <span style="border: 1px solid black; padding: 2px;">  0  </span> E3

**Part II – Disposition of Surplus**  
 If line E3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.  
 Surplus paid to the municipal clerk of the municipality of Prince Edward County

**Box F: Declaration**

I, Stephanie Bell, a candidate in the municipality of Prince Edward County, hereby declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Declared before (clerk or commissioner)  
 in the County of Prince Edward  
 on (yyyy/mm/dd) December 16, 2014

Stephanie Bell  
 Signature of Candidate

\_\_\_\_\_  
 Signature of Clerk or Commissioner  
2014 December 16  
 Date Filed in the Clerk's Office (yyyy/mm/dd)

Table 2: Monetary contributions from unions or corporations

Name (Legal and Carrying on Business As)	Address	President or Business Manager	Cheque Signatory	Amount
N/A				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$

Additional information is listed on separate supplementary attachment

Total \$ ~~0~~

Table 3: Contributions in goods or services (Note: must also be reported as expenses in Box C)

Name	Address	Goods or Services	Amount
Michael Bell	7 Shannon Rd. R0K 1G9 Bloomfield, ON	(Harvest Party) catering	\$ 450-
Bob Bell	2 Simeon R0K 2T0, Picton ON	Plates & Napkins	\$ 25-
Bethany MacInnes	2B-32 LAKE ST. Picton ON	105 balloons (Advertising)	\$ 85-
Edible Antiques (Stacey / Hubbs)	Spencer St. Picton, ON	Seeds (Advertising)	\$ 26-
			\$
			\$
			\$
			\$

Additional information is listed on separate supplementary attachment

Total \$

Total Part II Contributions

\$ 586.07

**Schedule 2 – Fund-Raising Function**

Additional schedule for each event or activity held is/are listed on separate supplementary attachment(s)

Date YYYY MM DD 2014 09 22	Description of event or activity Harvest Party SB
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Admission charge (per person)\* (may not exceed individual contribution limit) - - - - - \$  2A

\*If admission charge per person is not consistent, attach complete breakdown of all ticket sales.

Number of tickets sold - - - - -  2B

**Part I – Ticket Revenue**

Lines: (2A) x (2B) (include in Schedule 1) - - - - - = \$

**Part II – Other Revenue Deemed A Contribution**

Provide full details (e.g., revenue from goods sold in excess of fair market value)

1.	- - - +	\$ <input type="text"/>
2.	- - - +	\$ <input type="text"/>
3.	- - - +	\$ <input type="text"/>
4.	- - - +	\$ <input type="text"/>
5.	- - - +	\$ <input type="text"/>
6.	- - - +	\$ <input type="text"/>
7.	- - - +	\$ <input type="text"/>
8.	- - - +	\$ <input type="text"/>

Total Part II Revenue (include in Schedule 1) - - - - - = \$

**Part III – Other Revenue Not Deemed A Contribution**

Provide full details (e.g., contributions of \$10 or less; revenue from refreshment sold at cost)

1.	- - - +	\$ <input type="text"/>
2.	- - - +	\$ <input type="text"/>
3.	- - - +	\$ <input type="text"/>
4.	- - - +	\$ <input type="text"/>
5.	- - - +	\$ <input type="text"/>
6.	- - - +	\$ <input type="text"/>
7.	- - - +	\$ <input type="text"/>
8.	- - - +	\$ <input type="text"/>

Total Part III Revenue (include in Box C) - - - - - = \$

**Part IV – Expenses Related to Fund-Raising Function**

Venue - - - - -	+	\$ <input type="text"/>
Event advertising - - - - -	+	\$ <input type="text"/>
Food and drink - - - - -	+	\$ <input type="text"/>
Entertainment - - - - -	+	\$ <input type="text"/>

Other (provide full details)

1.	- - - +	\$ <input type="text"/>
2.	- - - +	\$ <input type="text"/>
3.	- - - +	\$ <input type="text"/>
4.	- - - +	\$ <input type="text"/>
5.	- - - +	\$ <input type="text"/>
6.	- - - +	\$ <input type="text"/>
7.	- - - +	\$ <input type="text"/>
8.	- - - +	\$ <input type="text"/>

Total Part IV Expenses (include in Box C) - - - - - = \$

**Schedule 3 – Inventory of Campaign Goods and Materials (from Previous Campaign)  
Used in Candidate's Campaign**

Description	Date Acquired (yyyy/mm/dd)	Supplier	Unit Value	Quantity	Total Value
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
<b>Total Value of Inventory from Previous Campaign Used in Candidate's Campaign</b>					\$ <u>0</u>

**Schedule 4 – Inventory of Campaign Goods and Materials at The End of Campaign**

Description	Date Acquired (yyyy/mm/dd)	Supplier	Unit Value	Quantity	Total Value
Signs	2014/10/01	Handmade	\$ 7.85	11	\$ 86.40
Buttons	2014/10/07	Handmade	\$ 0.80	10	\$ 8.00
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
<b>Total Value of Inventory of Campaign Goods and Materials</b>					\$

**Auditor's Report***Municipal Elections Act, 1996 (Section 78)*

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report. The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Professional Designation of Auditor

Municipality		Date (yyyy/mm/dd)	
Contact Person Last Name		First Name	Licence No.
Address			
Suite/Unit No.	Street No.	Street Name	
City/Town		Province	Postal Code
Telephone No. (incl. area code) ext.		Fax No.	Email Address