

Instructions:

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses beyond the nomination fee must complete Boxes C, D, Schedule 1, and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor’s Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who was responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination)

YYYY	MM	DD
2014	03	11

 to

YYYY	MM	DD
2014	12	31

- Primary filing reflecting finances to December 31 (or 45th day after voting day in a by-election)
 Supplementary filing including finances after December 31 (or 45th day after voting day in a by-election)

Box A: Name of Candidate and Office

Candidate’s name as shown on the ballot

Last Name

QUAIFF

Given Name(s)

ROBERT LEIGHTON

Name of office for which the candidate sought election

MAYOR

Ward name or no. (if any)

Name of Municipality

PRINCE EDWATD COUNTY

Spending limit issued by clerk

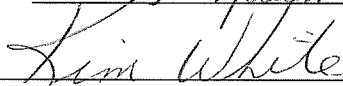
\$26,205.10

I did not accept any contributions or incur any expenses other than the nomination fee. (*Complete Box A and B only*)

Box B: Declaration

I, ROBERT LEIGHTON QUAIFF, a candidate in the municipality of PRINCE EDWARD COUNTY, hereby declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

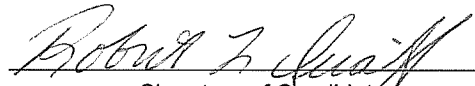
Declared before (clerk or commissioner)

 in the Pictou, County of Prince Edward
 on (yyyy/mm/dd) 2015 March 25


Signature of Clerk or Commissioner

2015 March 25th

Date Filed in the Clerk’s Office (yyyy/mm/dd)



Signature of Candidate

Box C: Statement of Campaign Income and Expenses**LOAN**

Name of bank or recognized lending institution BANK OF NOVA SCOTIA
 Amount borrowed \$ 0.00

INCOME

Total amount of all contributions (From line 1A in Schedule 1) + \$ 11,597.17
 Refund of nomination filing fee + \$ 200.00
 Sign deposit refund + \$
 Revenue from fund-raising events not deemed a contribution (From Part III of Schedule 2) + \$ 3,395.00
 Interest earned by campaign bank account + \$
 Other (provide full details)
 1. + \$
 2. + \$
 3. + \$
Total Campaign Income (Do not include loan) = \$ 15,192.17 C1

EXPENSES (Note: include the value of contributions of goods and services)**Expenses subject to spending limit**

Nomination filing fee + \$ 200.00
 Inventory from previous campaign used in this campaign (list details in Table 5 of Schedule 1) + \$
 Advertising + \$ 4,516.23
 Brochures/flyers + \$ 996.66
 Signs (including sign deposit) + \$ 2,160.20
 Meetings hosted + \$ 128.00
 Office expenses incurred until voting day + \$ 1,875.27
 Phone and/or Internet expenses incurred until voting day + \$ 893.61
 Salaries, benefits, honoraria, professional fees incurred until voting day + \$ 0.00
 Bank charges incurred until voting day + \$ 78.86
 Interest charged on loan until voting day + \$
 Other (provide full details)
 1. + \$
 2. + \$
 3. + \$
Total Expenses subject to spending limit = \$ 10,848.83 C2

Expenses not subject to spending limit

Accounting and audit + \$ 400.00
 Cost of fund-raising events/activities (list details in Part IV of Schedule 2) + \$ 3,265.54
 Voting day party/appreciation notices + \$ 630.42
 Office expenses incurred after voting day + \$
 Phone and/or Internet expenses incurred after voting day + \$
 Salaries, benefits, honoraria, professional fees incurred after voting day + \$
 Bank charges incurred after voting day + \$ 47.38
 Interest charged on loan after voting day + \$
 Expenses related to recount + \$
 Expenses related to controverted election + \$
 Expenses related to compliance audit + \$
 Expenses related to candidate's disability (provide full details)
 1. + \$
 2. + \$
 3. + \$
 Other (provide full details)
 1. + \$
 2. + \$
 3. + \$
Total Expenses not subject to spending limit = \$ 4,343.34 C3

Total Campaign Expenses (C2 + C3) = \$ 15,192.17 C4

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income – Total Expenses) (C1 – C4)	+	\$	<u>0.00</u>	D1
Eligible deficit carried forward by the candidate from the last election	-	\$	<u> </u>	D2
Total (D1 – D2)	=	\$	<u>0.00</u>	
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	-	\$	<u> </u>	
Surplus (or deficit) for the campaign	=	\$	<u>0.00</u>	D3

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Amount of \$ _____ paid to municipal clerk in the municipality of _____.

Schedule 1 - Contributions

Part I – Summary of Contributions

Contribution from candidate (include the value of inventory listed in Table 5)	+ \$	1,792.17
Contribution from spouse	+ \$	
Total value of contributions not exceeding \$100 per contributor		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	4,605.00
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Tables 1 – 4)		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	5,200.00
Less: Contributions returned or payable to the contributor	– \$	
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$10	– \$	
Total Amount of Contributions (Record in Box C)	= \$	11,597.17 1A

Part II – List of Contributions from Each Single Contributor Totalling more than \$100

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Amount \$
SUSAN SKUFFMAN	11376 LOYALIST PARKWAY PICTON, ON, K0K2T0	150.00
GAIL FOX	19 HILL STREET PICTON, ON, K0K2T0	200.00
ROBERT McMURTRY	3469/75 COUNTY RD 13, RR3 PICTON, ON, K0K2T0	500.00
W. H. WIGHTMAN	89 HUYCKS BAY RD WELLINGTON, ON, K0K3L0	200.00
MARY LAZIER CORBETT	68 GOODMAN CRES MILFORD, ON, K0K2P0	500.00
RICHARD LITTLE	3525 COUNTY ROAD 8 PICTON, ON, K0K2T0	350.00
ROSEMARY SMITH	PO BOX 156 MILFORD, ON, K0K2P0	150.00
ABDOL HOSSEIN BANANI	3718 COUNTY RD 8 PICTON, ON K0K2T0	150.00
JOHN GARSIDE	27 CENTRE STREET PICTON, ON, K0K2T0	500.00
ALEXANDER MURRAY	503 - 280 MAIN STREET PICTON, ON, K0K2T0	350.00
CHRIS LOAN	24 WHARF STREET WELLINGTON, ON, K0K3L0	500.00
<input type="checkbox"/> Additional information is listed on separate supplementary attachment		Total
		3,300.00

Table 2: Monetary contributions from corporations or unions

Name (Legal and Carrying on Business As)	Full Address	President or Business Manager	Authorized Representative	Amount \$
PLOMER INCORPOATED	957 COUNTY RD 13 MILFORD, ON, K0K2P0	JIM PLOMER	JIM PLOMER	250.00
2054232 ONTARIO INC o/c MACV HOLDINGS	503-280MAIN STREET PICKTON, ON, K0K2T0	ALEXANDRA BAKE	ALEXANDRA BAKE	500.00
WAUPOOS ESTATES WINERY	3016 COUNTY RD 8 PICKTON, ON, K0K2T0	JIM LAYTON	JIM LAYTON	750.00
<input type="checkbox"/> Additional information is listed on separate supplementary attachment			Total	1,500.00

Table 3: Contributions in goods or services from individuals other than candidate or spouse
(Note: must also be recorded as expenses in Box C)

Name	Full Address	Description of Goods or Services	Value \$	
ALEXANDER MURRAY	2-289 MAIN STREET PICKTON, ON, K0K2T0	AUDIT SERVICES	400.00	
<input type="checkbox"/> Additional information is listed on separate supplementary attachment			Total	400.00

Table 4: Contributions in goods or services from corporations or unions (Note: must also be recorded as expenses in Box C)

Name of Corporation (Legal and Carrying on Business As)	Full Address	President or Business Manager	Authorized Representative	Description of Goods or Services	Value \$
NOT APPLICABLE					

Additional information is listed on separate supplementary attachment **Total** 0.00
Total Part II Contributions (Add Totals from Tables 1–4) (Record in Part I – Summary) **\$ 5,200.00^{1B}**

Part III – Inventory

Table 5: Inventory of Campaign Goods and Materials from Previous Campaign used in this Campaign
 (Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Current Market Value \$	Quantity	Total Value \$
NOT APPLICABLE					

Additional information is listed on separate supplementary attachment **Total** 0.00

Schedule 2 – Fundraising Events and Activities

Fundraising Event/Activity

Complete a separate schedule for each event or activity held

Additional schedule(s) attached

Description of fundraising event/activity DINNER - AUCTION FUNDRAISER

Date of event/activity (yyyy/mm/dd) 2014/09/24

Part I – Ticket Revenue

Admission charge (per person)

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

	+	\$	50.00	2A	
Number of tickets sold	X		64.00	2B	
Total Ticket Revenue (2A x 2B) (Include in Schedule 1)				=	\$ 3,200.00

Part II – Other revenue deemed a contribution

(provide details (e.g. revenue from goods sold in excess of fair market value))

1.	+	\$		
2.	+	\$		
3.	+	\$		
4.	+	\$		
5.	+	\$		

Total Part II Revenue (include in Schedule 1) = **\$**

Part III – Other revenue not deemed a contribution

(provide details (e.g. contributions of \$10 or less; market value of goods or services sold))

1. AUCTION PROCEEDS	+	\$	3,370.00	
2. DONATION BOX	+	\$	25.00	
3.	+	\$		
4.	+	\$		
5.	+	\$		

Total Part III Revenue (include in Box C) = **\$ 3,395.00**

Part IV – Expenses related to fundraising event or activity (provide details)

1. DINNER COSTS	+	\$	3,200.00	
2. Ticket printing	+	\$	65.54	
3.	+	\$		
4.	+	\$		
5.	+	\$		
6.	+	\$		
7.	+	\$		
8.	+	\$		

Total Part IV Expenses (include in Box C) = **\$ 3,265.54**

Auditor's Report*Municipal Elections Act, 1996 (Section 78)*

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor
CHARTERED ACCOUNTANT

Municipality PRINCE EDWARD COUNTY	Date (yyyy/mm/dd) 2015/03/20
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Contact Information

Name Last Name MURRAY	First Name ALEXANDER	Licence Number I - 7030
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Address		
Suite/Unit No. 2	Street No. 289	Street Name MAIN STREET

City/Town PICTON	Province ON	Postal Code K0K2T0
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Telephone No. (including area code) 613-476-2880 ext.208	Fax No. 613-476-4690	Email Address amurray@murrayca.ca
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The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 78 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

MURRAY & ASSOCIATES

CHARTERED ACCOUNTANT

INDEPENDENT AUDITORS' REPORT

To the Corporation of the County of Prince Edward
Kim White, Clerk:

I have audited the accompanying Financial Statement - Form 4 of Robert Leighton Quaiff, Candidate which comprise the Statement of Campaign Income and Expenses and the Calculation of Surplus or Deficit for the campaign period from March 11, 2014 to December 31, 2014 relating to the election held on October 27, 2014. The Financial Statements have been prepared by the Candidate based on the accounting treatment prescribed by the Municipal Elections Act, 1996 (Section 78).

Candidate's Responsibility for the Financial Statements

The Candidate is responsible for the preparation and fair presentation of these statements in accordance with the accounting treatment prescribed by the Municipal Elections Act, 1996 (Section 78) and for such internal control as the Candidate determines necessary to enable the preparation of statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

My responsibility is to express an opinion on these statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statements. The procedures selected depend on the auditors' judgment including the assessment of the risks of material misstatement of the statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Candidate's preparation and fair presentation of the statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Candidate's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Candidate, as well as evaluating the overall presentation of the statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my quantified audit opinion.

Basis for Qualified Opinion

Due to the nature of the types of transactions inherent in an election campaign, it is impracticable through auditing procedures to determine that the accounting records include all donations of goods and services, and receipts and disbursements. Accordingly, my verification of these transactions was limited to ensuring that the statements reflect the amounts recorded in the accounting records of Robert Leighton Quaiff, Candidate in accordance with the accounting procedures established by the Municipal Elections Act, 1996 (Section 78) and I was not able to determine whether any adjustments might be necessary to income and expenses and surplus or deficit.

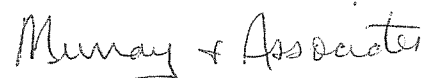
Qualified Opinion

In my opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the statements present fairly, in all material respects, the income and expenses for the campaign period from March 11, 2014 to December 31, 2014 and the determination of surplus or deficit in accordance with the accounting treatment prescribed by the Municipal Elections Act, 1996 (Section 78).

Basis of Accounting and Restriction on Use and Distribution

Without modifying my opinion, I draw attention to the fact these Financial Statements are prepared in accordance with the accounting treatment prescribed by the Municipal Elections Act, 1996 (Section 78). The Financial Statements are prepared to assist Robert Leighton Quaiff, Candidate, to meet the requirements of the County of Prince Edward. My report is intended solely for the Candidate and the County of Prince Edward and should not be distributed to or used by parties other than the Candidate or the County of Prince Edward.

Picton, Ontario
March 20, 2015



CHARTERED ACCOUNTANT
LICENSED PUBLIC ACCOUNTANT