



**Office of the Clerk**

The Corporation of the County of Prince Edward  
332 Picton Main Street, Picton, ON K0K 2T0  
T: 613.476.2148 x 1021 | F: 613.476.5727  
[clerks@pecounty.on.ca](mailto:clerks@pecounty.on.ca) | [www.thecounty.ca](http://www.thecounty.ca)

**APPLICATION FOR COMMUNITY MEMBERS TO SERVE ON  
COMMITTEES, BOARDS OR COMMISSION**

**ELIGIBILITY**

- Must be 18 years of age
- Must reside in the County of Prince Edward or be a property owner

In addition to the eligibility requirements noted above, the following committee/board have specific membership criteria:

**Accessibility Advisory Committee**

Requirements of the *Ontarians with Disabilities Act* include that a majority of members shall be individuals with disabilities.

**Public Library Board**

Requirements of the *Public Libraries Act, RSO 1990, c 44* include that a board member:

- must be 18 years of age
- must be a Canadian citizen
- a resident of the municipality
- may not be employed by the Library Board or by the County of Prince Edward

**Heritage Advisory Committee**

Members appointed by Council will advise on matters relating to Parts IV and V of the *Ontario Heritage Act*. Members should have a demonstrated skill set, history or interest in matters pertaining to heritage, County history, or the *Ontario Heritage Act*.



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**APPLICATION**

I am applying to serve on:

(Name of Committee/Board/Commission)

Do you meet the **eligibility criteria** for your chosen Committee or Board? **Yes**  **No**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell) \_\_\_\_\_

Email: \_\_\_\_\_

Are you currently serving as a County of Prince Edward appointee to a Committee or Board or Commission? **Yes**  **No**

If yes, please provide the name of the Committee or Board or Commission:  
Please indicate the years served, and the length of your term(s):

Are you an employee of the County of Prince Edward or its Board? **Yes**  **No**

Please briefly tell Council why you are interested in serving on this Committee/Board/Commission. Include relative information, such as expertise, education and/or real-life experience as it relates to the appointment you are seeking.



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Please list the skills and attributes that you would bring to the committee or board that would be an asset:

Add separate pages if more space is required. A resume may also be attached.

**NOTE:**

1. Council will consider all applications received (in closed session) and submit recommendations for appointment (in open session).
2. Please be aware that the application process is not complete until a motion is passed at an official meeting of Council. After Council makes its recommendation, you will be notified by letter about the outcome of your application. Council meeting dates and agendas are available online at [www.pecounty.on.ca](http://www.pecounty.on.ca)

**NOTICE OF COLLECTION/YOUR SIGNATURE:**

Personal information, as defined in the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), is collected under the authority of the *Municipal Act, 2001* and in accordance with MFIPPA. Personal information collected on the application form will be used to assist in selecting appointees for the various civic bodies and may form part of the publicly available meeting agendas and minutes. If appointed to a civic body, your personal information may also be used by County staff to conduct committee and County business. Questions regarding the collection, use, and disclosure of this personal information, as well as any additional information required about the appointment process, may be directed to Kim White, County Clerk at 613.476.2148, x226 or [kwhite@pecounty.on.ca](mailto:kwhite@pecounty.on.ca)

**Date**

**Signature of Applicant**

**Please mail your application to:**

Kim White, County Clerk  
County of Prince  
Edward 332 Main Street  
Picton, ON K0K 2T0

**or fax to:** 613.476.5727

**or email to:** [kwhite@pecounty.on.ca](mailto:kwhite@pecounty.on.ca)