

**The Corporation of the County of Prince Edward
Fees and Charges**

**Schedule "F"
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BUILDING PERMITS AND OTHER FEES

Item/Services	Jan 1, 2017	HST
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BUILDING ADMINISTRATION FEES

Compliance Letter	\$75.00	N
Document reproduction and additional plans of document required to process a permit application - Added to Permit Fee	\$0.30/copy	N
Re-Inspections/Services/Special Inspections charge per inspection	\$75.00	N
Revisions to an application or an issued permit plus Rate from Building Permits fees	\$100.00	N
Transfer of permit to new owner. Flat Fee	\$100.00	N
Drawing review fee for Institutional/Commercial/ Industrial and large projects requiring outside review. The corporation will require a deposit of \$5,000.00 to cover the cost of the review. Any unused portion of the deposit will be returned to the applicant when the permit is issued.	\$5,000.00	N

BUILDING PERMITS

Assembly Occupancies		
Base Amount	\$100.00	N
PLUS New construction per square metre of floor area or part thereof	\$10.00	N
PLUS Renovations to existing per square meter of floor area or part of thereof	\$4.00	N
Institutional Occupancies		
Base Amount	\$100.00	N
PLUS New construction per square metre of floor area or part thereof	\$10.00	N
PLUS Renovations to existing per square meter of floor area or part of thereof	\$4.00	N

Residential Occupancies Apartment Buildings

Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$7.50	N

Detached, semi-detached and townhouse dwellings and other residential occupancies

Base Amount	\$100.00	N
PLUS New construction per square metre of floor area or part thereof	\$8.00	N
PLUS Renovations to existing or Basement finish per square metre of floor area or part thereof	\$4.00	N

Business & Personal Service Occupancies Single Store Business Plazas

Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$9.00	N

Multi-Storey Office Buildings

Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$8.00	N

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Other Business and Personal Service Occupancies		
Base Amount	\$100.00	N
PLUS New Construction per square metre of floor area or part thereof	\$8.00	N
PLUS Renovations per square metre of floor area or part thereof	\$4.00	N
Mercantile Occupancies - Single Storey Buildings		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$8.00	N
Multi-storey Buildings		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$7.00	N
Industrial Occupancies Farm Building Unserviced Storage Buildings		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$2.00	N
Other industrial buildings		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$4.50	N
Parking Garages, Boat Houses, Unfinished Basements and Service Floors In Any Building New Structures		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$4.00	N
Renovations/Repairs		
Base Amount	\$100.00	N
PLUS Per square metre of floor area or part thereof	\$1.00	N
Work Order Searches	\$55.00	
Minor Residential Structures, Alterations and Plumbing only including - Decks, gazebos (each) - Fireplace, wood stove (each) - Storage shed (each 50 sq metres)	\$100.00	N
Replacement of three plumbing fixtures or less, excluding hot water tanks	\$30.00	N
Minor Non-Residential Structures, Including: - School portables (each) - Temporary pre-fabricated trailers (each) - Other similar minor stand alone structures associated with non-residential use (max 50/sq metres)	\$200.00	N

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Tents and Air Supported Structures Structures that exceed 225m ² require certification by a professional engineer.	\$100.00	N
- Temporary tents 60m ² - 225m ²		
- Temporary tents exceeding 225m ²	\$200.00	N
Air supported structures		
Base Amount	\$100.00	N
PLUS Per Square metre of floor area or part thereof	\$4.50	N
Sewage System		
- New installation	\$300.00	N
- Severance inspection	\$100.00	N
- Inspection fees for an existing system	\$150.00	N
- Site Servicing - Base Amount	\$100.00	N
- Site Servicing - Per linear metre	\$5.00	N
Structural Sign	\$100.00	N

Alterations to existing buildings (not provided for in above)

Per \$1,000 of construction value	\$10.00	N
Minimum Charge	\$100.00	N
Change of Use	\$200.00	N
Pool Enclosure Permit	\$100.00	N
Conditional Building Permit Requires minimum 10% of construction value, letter of credit		
Base Amount	\$100.00	N
10% of total permit fee	10%	
Demolition Permits	\$100.00	N

Administration Fee

\$100.00 minimum to a maximum of \$1,000 based on 50% of the applicable fee be applied in addition to the permit fee for any project starting without a permit

Minimum Fee	\$100.00	N
Maximum Fee	\$1,000.00	N
Equivalency Permit		N
Base Amount	\$100.00	N
Hourly Administration Fee	\$75.00	N
Plus External reviews and/or approvals	At Cost	N
Revisions to existing permits		N
Base Amount	\$100.00	N
Hourly Administration Fee	\$75.00	N
Plus External reviews and/or approvals	At Cost	N
Sidewalk Patio Fees		
Non-refundable Application Fee	\$50.00	N
Month rental fee for the utilization of municipal sidewalks and/or parking spaces	\$300.00	N

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<p>Refunds Refunds will only be processed on the following basis maximum 50% if permit has been reviewed and is ready for issue or is issued, maximum 75% if architectural plans review has not commenced or been completed. No refund less than \$200 will be issued.</p>		
<p>Specialized unit costs (material alterations of additions) Any building permit not otherwise listed will be assessed at 1% of the project's construction value. Construction values submitted are at the discretion of the Chief Building Official.</p>		
<p>REFUND OF FEES (BASED ON STATUS OF APPLICATION)</p>		
<p>Application filed then withdrawn - no processing or review of plans reviewed All fees refunded save and except for administration fee of \$100.00</p>		
<p>Application filed – plans reviewed and permits issued and then withdrawn 60% of fees submitted with application or at the time of permit being issued</p>		
<p>Additional deduction for each field inspection performed \$100.00 per inspection</p>		
<p>Permits valued at \$100.00 or less No Refund</p>		